If you are interested in making a gift of stock to WBUR, follow the below instructions. It is important to contact Sydney Campbell Baughman at (617) 358-2340 or sydneycc@wbur.org to ensure your gift is properly designated to WBUR.

**IF THE SECURITIES ARE REGISTERED IN BOOK FORM/STREET NAME AT YOUR BROKER:**
The gift of securities can be transferred to the Boston University account by providing the following transfer instructions to your broker *exactly as follows*:

The Northern Trust Company  
DTC clearing #2669 for further credit to: account #26-46112  
Account Name: Trustees of Boston University  
Designation: For benefit of WBUR  
Boston University EIN: 04-2103547  
Gift date is the date of receipt in Boston University’s account

**IF THE SECURITIES ARE HELD AS PHYSICAL CERTIFICATES IN YOUR NAME, OR IF YOU HAVE ANY ADDITIONAL QUESTIONS, PLEASE CONTACT:**

Judie Norris, Associate Director, Gifts  
Boston University  
595 Commonwealth Avenue, Suite 700  
Boston, MA 02215  
Phone: 617-353-6347, E-mail: jrnorris@bu.edu

If securities are held as physical certificates in your name, please send the stock certificate(s) along with a transmittal letter by certified mail to the above address.

You should also sign the backside of the stock certificate or an irrevocable stock power transferring ownership to the Trustees of Boston University. The signature on the stock power *must be guaranteed* by an eligible guarantor institution such as a commercial bank, trust company, securities broker dealer, credit union or savings institution participating in a STAMP Medallion program approved by the Securities Transfer Association, Inc.

Gift date is the postmark date as mailed to Boston University

**IF YOU INTEND TO TRANSFER MUTUAL FUNDS**
The gift of securities can be transferred to the Boston University account by providing the following transfer instructions to your broker *exactly as follows*:

State Street Brokerage Services, Inc.  
DTC clearing #0226 National Financial Services (NFS) for further credit to: account #AB2 864366  
Account Name: Trustees of Boston University  
Boston University EIN: 04-2103547  
Gift date is the date of receipt in Boston University’s account

Most mutual funds can be transferred directly to our State Street broker. Your broker should contact the following person at State Street Brokerage to assist with the transfer of Mutual Funds:
Gift date is the date of receipt in the State Street Brokerage House Account

IF YOU INTEND TO TRANSFER GOVERNMENT BONDS
Government bonds should be transferred to the Boston University Northern Trust account by providing the following instructions to your broker: Send to The Northern Trust Company Northern

Northern CHGO/TRUST
ABA # 071000152
Trustees of Boston University - account #26-46112
Gift date is the date of receipt in the Northern Trust Brokerage Account

To help us track your transfer in a timely manner, please inform Sydney Campbell Baughman, WBUR Campaign and Donor Relations Manager, at (617) 358-2340 or sydneycc@wbur.org of:

- The company stock/mutual fund you intend to transfer, OR the approximate value of your gift
- Your stock broker's name and telephone number, and the gift designation

WE STRONGLY URGE YOU TO REQUEST PROMPT TRANSACTION CONFIRMATION FROM YOUR BROKER